

Rural Municipality of St. Peter's Bay

September 26, 2024

Dr. Roddie Community Center

Call to Order:

Mayor Ron MacInnis called the meeting to order at 7:30 pm.

Attendees:

Mayor: Ron MacInnis

Councilors: Brenda Curran, Cathy MacKinnon, Jason Sheppard, Jerry MacKinnon, Philip Milligan and Bill Milligan

Approval of Agenda:

It was moved by Councilor B. Curran and seconded by Councilor P. Milligan that the agenda be approved as presented. **YES: 6 NAY: 0 Motion Carried (456-09-25)**

Adoption of Minutes:

The approval of July 18/24 minutes was moved by Councilor P. Milligan and seconded by Councilor J. MacKinnon. **YES: 6 NAY: 0 Motion Carried (457-09-25)**

Disclosure of Conflict of Interest:

No councilors declared any conflict in the agenda.

Business Arising from Minutes:

Mayor R. MacInnis mentioned that Josh Lewis of the Eastern Graphic had been in touch to potentially do a story on the St. Peter's Bay and Area Rink and Recreational Club Inc. but he decided to forego the offer at this time.

Financial Report:

A review of all accounts was given by the CAO. It was moved by Councilor J. MacKinnon and seconded by Councilor C. MacKinnon to approve the financial report. **YES: 6 NAY: 0 Motion Carried (458-09-25)**

New Business

The first item on the agenda was the Marina project and Councilor P. Milligan shared with the mayor and council his latest update as he is the lead on this project. Earlier in the week a few council members along with Councilor P. Milligan and the CAO met with Tim Curley, Senior Consultant with MRSB Consulting Services Inc. to determine details about the business proposal and how they would like to see this project move forward.

It was noted during a discussion with Tim Curley that the marina is to be of zero cost to the municipality and that funding will need to be accessed for the entire expense including ongoing maintenance and repair. The municipality's gas tax money will not be used for this project and the completion of applications to source out different funding streams will be completed by MRSB. The business proposal is going to be updated to reflect that the

entirety of the application work, both the initial application to ACOA to fund the business proposal itself – and any applications to various federal and provincial programs determined by the business plan project to be targets for funding for the actual construction of the marina itself will be completed by MRSB. Tim Curley will report back to the CAO with the revised proposal and updated cost, and she will act as the liaison between MRSB and mayor and council.

Secondly, Councilor P. Milligan has been at somewhat of a standstill with securing the Holy Name Hall as a location for housing as there have been delays due to the change in priests. He has been in touch with Stephen Lewis of the Parish Finance Committee and will update council after the Parish Finance Committee have their next meeting.

Councilors B. Curran and C. MacKinnon shared an update regarding the EMO (Emergency Measures Organization) and expressed that there is a government mandate for municipalities to comply with the EMO By-Law which contains the guidelines they have been told to follow. The Emergency Reception Plan is a lengthy document that requires names of people who volunteer to fill the many roles specified throughout the document and they have put out several calls for volunteers but do not have enough volunteers to cover all of the roles specified. The CAO shared that when she met with Bryce Doucette, Public Safety Officer of EMO that he had said it wasn't necessary to complete the Emergency Reception Plan anymore to become a certified Emergency Reception Centre. She is going to clarify with Bryce Doucette whether this needs completion or not and report back to the EMO reps.

Councilor C. MacKinnon reiterated that she is stepping down as the Development Corp council representative and the position hasn't been filled yet. She wondered if Eric MacInnis who sits on the corporation can be elected by council as a board member, he could be the community rep if appointed by council. Council felt if a council member doesn't come forward that this could be a solution.

Regarding a St. Peter's Bay and Area Rink and Recreational Club Inc. update there is nothing to share as there was no response from the Board other than Randy Byrne who is a member at large. For council to appoint a new Board they would need a letter of resignation from the current Board members, or they could attend a meeting and dissolve or make an amendment to their constitution that if the Board failed to operate that the community could take over operations.

The maintenance truck that the community purchased broke down on August 9th and requires a new transmission. A quote for transmission repair was shared and it was discussed and decided upon that it wasn't wise to continue to spend money on an older vehicle that isn't 100 percent reliable, and that the community will cut their losses and sell the truck as is and proceed with looking for a new maintenance truck with warranty and zero percent interest. Councilors J. MacKinnon and P. Milligan will get quotes and share with the CAO to distribute to council to make a decision moving forward. It was moved by

Councilor P. Milligan and seconded by Councilor B. Milligan that we get solid prices on a vehicle and bring it back to council to decide on the purchase of a new maintenance truck and sell the old truck as is. **YES: 6 NAY: 0 Motion Carried (459-09-25)**

There was a resident request to obtain land to complete a project. Council reviewed the email submitted by the resident and discussed that if there is a transfer of property that belongs to the community there would have to be a public meeting held and permission granted from the public. This item will be discussed further at the next meeting and the CAO will update the resident on the status of their request.

There was a resident request regarding the installation of guard rails at the Day Park which weren't spaced as far apart as initially specified. The gap between the guard rails doesn't allow access the way it was intended, and the council understands this to be displeasing to the concerned resident who feels it will affect their business. The offer to put planters there is not of interest as it is ongoing upkeep and not preferable in the winter months with the weather that area receives. Though this is a concern of one resident there are also multiple concerns from other residents who have children playing at the Day Park playground and have hoped to deter people from driving their vehicles into that area and the guard rail installation is beneficial for the safety of the children. Council will reach out to Bobby Runighan of Transportation and Infrastructure to see if creating a larger space between the current guard rails is possible to help rectify the problem for the displeased resident but still meet the safety requirements of the playground.

The Natural Conservancy of Canada sent in a request to investigate the possibility of developing a trail at their nature reserve in Five Houses and partnering with the community to collaborate on planning, building, and maintaining a new public trail system. This isn't something that the municipality can contribute to financially and doesn't feel it to be a priority in projects for consideration as the Rails to Trails run through our community and offer many of the same perks. The CAO will respond accordingly to the NCC.

The CAO shared with the mayor and council that she has been helping people in and out of the Dr. Roddie Center especially during foot care appointments and it was mentioned recently that the building should be more accessible and having an ADA button for an automatic door would be beneficial as well as wider doors at the entrance of the building and into the main room where the Day Program and wakes take place. Everyone agreed that this is necessary, and the CAO will get quotes and see if funding is available through the Gas Tax and put the job out for tender once project approval is received.

The Day Program which takes place on Mondays and Wednesdays at the Dr. Roddie Center have requested to have a therapy dog visit the seniors. The mayor and council agreed to this request and the CAO will confirm with the Day Program that this request is approved.

The campground manager wanted to know if the campground fees would stay the same for the upcoming season as she needs to provide this information for the Tourism PEI advertisement. The mayor and council agree that the fees will stay the same for the next season and the CAO will update the campground manager.

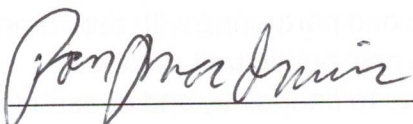
The CAO shared with the mayor and council that she and Councilor C. MacKinnon met with Curtis Lumsden, CCBF Project Officer to discuss the five-year plan and potential projects that meet the criteria of gas tax funding. Among the list of eligible projects are new lift pumps, generators for a lift station to avoid an environmental hazard, storage building for community, broadband internet upgrade at the campground, complex and community center, new laundromat building at the campground, new pool pump(s), speed radar sign, reinvigoration of wetland for better function of the lagoon and extension of sewer main on Cardigan Road regarding a potential housing project.

The mayor and council agreed that these all seemed to be reasonable projects to allocate gas tax funding toward over the next five years so the CAO will draft up the project descriptions and scope of work for mayor and council to review before submitting the Capital Investment Plan for CCBF funding consideration.

The review of the Rental Agreement Contract was tabled for the next meeting.

Adjournment

It was moved by Councilor J. MacKinnon and seconded by Councilor J. Sheppard to adjourn the meeting at 8:53 pm. **YES: 6 NAY: 0 Motion Carried (460-09-25)**

Mayor:  CAO: 