

## **Rural Municipality of St. Peter's Bay**

November 14, 2024

Dr. Roddie Community Center

### **Call to Order:**

Mayor Ron MacInnis called the meeting to order at 6:59 pm.

### **Attendees:**

Mayor: Ron MacInnis

Councilors: Cathy MacKinnon, Jason Sheppard, Jerry MacKinnon, Bill Milligan and Philip Milligan

### **Guest:**

Michelle Burge, MRSB Chartered Professional Accountants

Bryce Doucette, Public Safety Officer - EMO

### **Approval of Agenda:**

It was moved by Councilor P. Milligan and seconded by Councilor J. MacKinnon that the agenda be approved as presented. **YES: 5 NAY: 0 Motion Carried (466-11-14)**

### **Adoption of Minutes:**

The approval of October 17/24 minutes was moved by Councilor P. Milligan and seconded by Councilor J. MacKinnon. **YES: 5 NAY: 0 Motion Carried (467-11-14)**

### **Disclosure of Conflict of Interest:**

No councilors declared any conflict in the agenda.

### **Business Arising from Minutes:**

None to report.

### **Financial Report:**

A review of all accounts was provided by the CAO and shared with the mayor and council. It was moved by Councilor J. Sheppard and seconded by Councilor B. Milligan to approve the financial report. **YES: 5 NAY: 0 Motion Carried (468-11-14)**

### **New Business**

The first item on the agenda was to review the audit for April 1, 2023, to March 31, 2024 with Michelle Burge from MRSB Chartered Professional Accountants. In the opinion of MRSB, the accompanying consolidated financial statements present fairly, in all material respects, the financial position of the Municipality as at March 31, 2024, and the results of its operations and its cash flows for the year then ended in accordance with Canadian Accounting Standards for the Public Sector.

It was considered an unqualified audit report and the same as it has been in previous years.

Our next guest, Bryce Doucette, Public Safety Officer with the Emergency Measures Organization of the Kings County region joined the meeting. Bryce walked the mayor and council through a Municipal Emergency Management Tabletop Exercise – Hurricane William. The expectation and responsibility put on the mayor and council as volunteers in an emergency event is quite heavy and that was the consensus. However, Bryce did reiterate that he understood it can come across as being a lot and overwhelming but that the mayor and the council have the resource to call Red Cross to come in and run the reception centers if need be. Bryce clarified that he is our direct contact and if ever there is another emergency event similar to that of Fiona that we contact him immediately and he will facilitate our needs and offer us assistance throughout the event, beginning to end. He clarified that if unable to open the reception center it's okay and that the expectation is just to do the best that we can in these situations but to first take care of things at home if necessary. He mentioned that even if the council members cannot be present at the reception centers that it is possible to open at these locations and have the people accessing them oversee things and take turns.

The CAO will be in contact with Bryce to look at planning the mandatory live exercise within the next five years. They will also look at the possibility of the UPEI Canadian Centre for Climate Change as an option to house people who might have to evacuate their home as well as the use of their drones to assess damage in an emergency event.

The mayor and council reviewed the truck tender decision to purchase a 2024 Ram and to try to sell the old truck as is. The truck total with tax included is \$60, 874.00

Councilor P. Milligan shared with council that the Parish has said that we can have the Holy Name Hall and the land to develop housing. The Holy Name Hall will require demolition which will be in the range of sixty thousand dollars. This cost would have to be incorporated into the developers cost somehow unless there is funding available through the government that will help the community with demolition. Councilor P. Milligan is going to get in touch with the CAO with information regarding potential funding.

The Seniors Day Program, which is held on Mondays and Wednesdays at the Dr. Roddie Center has requested to use the center on Saturdays as well. The mayor and council reviewed this request and agreed that it is a good program and if we have a community event, we can access the Complex while generating rental revenue year-round at the Dr. Roddie Center. The cost of the rental is currently \$160.00 a day from 8 am to 4 pm. It has been recommended that the rate be raised. The CAO will move forward with a rental increase effective, April 1, 2024, and confirming availability of Saturdays for the Day Program but that the addition of the Saturday be charged at the new price.

Councilor C. MacKinnon shared two proposals with the mayor and council for Christmas decorations for 2024. Proposal #2 which includes: 1 tree at \$100, 2 wreaths for the Dr. Roddie Center at \$50.00, 2 sets of lights for tree at \$50.00, replacement bulbs for the gazebo at \$35.00, 2 banner kits (poles included) and 6 banners at \$822.16 with an overall total of \$1057.16. It was moved by Councilor J. Mackinnon and seconded by Councilor J.

Sheppard to approve proposal number 2 for community decorations. **YES: 5 NAY: 0**  
**Motion Carried (469-11-14)**

The CAO shared with the mayor and council that the Volunteer Committee have asked the Community to team up with them to try to create a Christmas Event that runs over a couple weeks in December to add some festivity and cheer within the village. The 2-week December event 'Christmas Comes to the Bay' could include tree lighting with carolers, hot chocolate and apple cider, a Christmas movie night for children, a Christmas light contest judged by the Seniors and Breakfast with Santa for all ages.

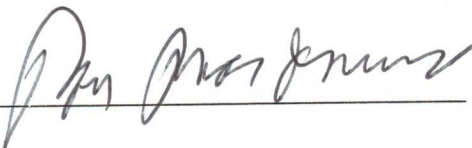
The Events Committee and the CAO will meet with Joelyne Taylor next week to discuss plans moving forward.

The CAO also shared that in January of 2024 the Community allotted \$2000.00 to the Volunteer Committee to help them with the events and meals that they host and asked if they would be willing to make the same contribution in January of 2025. With the 2024 budget they hosted a sledding party, easter egg hunt, 2 Halloween parties, hockey night in St. Peter's Bay as well as providing cupcakes for Canada Day at the Campground. It was moved by Councilor J. MacKinnon and seconded by Councilor P. Milligan to approve another installment of \$2000 to the Volunteer Committee in January 2025. **YES: 5 NAY: 0**

**Motion Carried (470-11-14)**

#### **Adjournment**

It was moved by Councilor J. MacKinnon and seconded by Councilor B. Milligan to adjourn the meeting at 9:22 pm. **YES: 5 NAY: 0 Motion Carried (471-11-17)**

Mayor: 

CAO: 