

Rural Municipality of St. Peter's Bay

January 21, 2025

Dr. Roddie Community Center

Call to Order:

Mayor Ron MacInnis called the meeting to order at 7:28 pm.

Attendees:

Mayor: Ron MacInnis

Councilors: Cathy MacKinnon, Brenda Curran, Jason Sheppard, Jerry MacKinnon and Bill Milligan

Approval of Agenda:

It was moved by Councilor B. Curran and seconded by Councilor J. Sheppard that the agenda be approved as presented. **YES: 5 NAY: 0 Motion Carried (489-01-21)**

Adoption of Minutes:

The approval of December 19/24 minutes was moved by Councilor J. MacKinnon and seconded by Councilor B. Milligan. **YES: 5 NAY: 0 Motion Carried (490-01-21)**

Disclosure of Conflict of Interest:

The CAO added an item to the agenda that came in late; a request from the St. Peter's General Store to use the community's land to facilitate for better traffic flow once gas pumps are installed.

Business Arising from Minutes:

None to report.

Financial Report:

A review of all accounts was provided by the CAO and shared with the mayor and council. It was moved by Councilor C. MacKinnon and seconded by Councilor B. Curran to approve the financial report and authorize the CAO to transfer money from the Complex and Sewer bank accounts to cover wages coming out of the General bank account. **YES: 5 NAY: 0 Motion Carried (491-01-21)**

New Business

Added to the agenda was a request from the St. Peter's Bay General Store to use land between the Dr. Roddie Center and General Store belonging to the municipality as a designated space to facilitate better traffic flow. This modification would specifically allow larger vehicles, such as trucks with trailers, to maneuver efficiently within the area. The consensus between the mayor and council was that it did not make sense for traffic to come out onto our driveway but rather to go out directly onto the highway. They do not support this proposal and Councilor J. MacKinnon will visit the store owner to explain our objection to the proposal and further discuss that access to the business should be from

the highway, not our driveway and will recommend they speak with Roads and Transportation, Gov't of PEI.

The CAO reviewed the CCBF project application for Dr. Roddie Community Center energy upgrades with the mayor and council and explained that she required a signed and sealed resolution supporting each application as well as approval from council if any municipal funds are to be spent.

-It was moved by Councilor J. MacKinnon and seconded by Councilor B. Curran to submit the CCBF project application for Dr. Roddie Community Center Energy Upgrades **YES: 5 NAY: 0 Motion Carried (492-01-21)**

Next on the agenda the CAO shared heat pump quotes from three different local businesses; Integrity HVAC Solutions Inc, RDMD Inc and Refrigeration Specialists Inc. to decide upon for the future Dr. Roddie Community Center energy upgrades.

It was moved by Councilor J. MacKinnon and seconded by Councilor J. Sheppard to purchase the Fujitsu heat pumps from the Refrigeration Specialists Inc. with a 12-year parts and labour warranty. **YES: 5 NAY: 0 Motion Carried (493-01-21)**

The CAO shared the Complex office rental space lease agreements with the mayor and council for review before sending them out for 2025. It was decided that an interest rate of 2% be applied to late rental fees.

The mayor and council reviewed a request for funding from the cap site employee, Bonnie MacAulay to pursue a genealogy project that would operate from the cap site. There were questions regarding the project that the council felt they needed more information on, and they are requesting a meeting with Bonnie for further information before approving funding from the community.

The agenda item # 5 (Review of truck payment – Accounts – Truck Policy – Tonneau Cover) was tabled.

The mayor and council reviewed a quote for new rectangular tables for the Dr. Roddie Community Center that the maintenance man provided. They don't feel it is necessary to purchase new tables at this time and believe that tables can be borrowed from the Complex and left at the Dr. Roddie Center and brought back if needed for a large event.

The mayor and council reviewed a quote for Canadian Linen & Uniform Service to have our mats at the Complex and Dr. Roddie Center regularly washed as well as mop heads. They decided not to proceed with this quote now that there is a washing machine and dryer at the Complex for the Emergency Reception Center. The mop heads can be washed regularly, and we will look for better mats and cleaning options.

The CAO shared an update for the 2025 Campground season with the mayor and council after meeting with Bonnie MacAulay, the campground manager and Park Committee council representative, Councilor C. MacKinnon.

They agree to close in the ceiling in the shelter as requested by the campground manager to help the newly installed heat pump work more efficiently. The CAO will complete a CCBF project application to seek funding for this renovation.

They want to see the fire woodpile cleaned up before the season and have the old slabs moved.

They reviewed the quotes for sharps containers as well as a defibrillator for the campground but felt they were quite expensive so have requested that the CAO seek out funding options for municipalities before purchasing.

They feel strongly that the pool cannot be closed as often in the coming season as it has been in the past and they believe it is imperative that the campground staff as well as the maintenance supervisor get pool chemical training to ensure it is operating properly. They also want the pool hours changed as supervision is required for children to swim anyway therefore the pool should be open at 8 am in the morning and closed at 9 pm with the possibility of an earlier closing when evenings get darker, earlier.

They feel that campers should be allowed to charge their vehicles if they choose to and there is no reason not to allow this.

The CAO will follow up on these items and report back with her progress at the next meeting as well she will share this feedback with the campground manager.

The CAO had a conversation with Tim Curley from MRSB who stated that should he proceed with working on this project he would require payment from the municipality for his work until he was able to secure a funding partner. The mayor and council have stated from the beginning that they cannot afford to contribute to this project so will defer having MRSB do any more work on this proposal until project lead, Philip Milligan has more information on a funding partner.

The CAO shared an update from the SPADC regarding some preliminary projects they are looking to complete and search out funding options for. The mayor and council support the project proposal of a new building and air conditioning units and searching out funding that comes under our name.

It was moved by Councilor B. Curran and seconded by Councilor B. Milligan to support the SPADC in their efforts to rejuvenate the Landing Shops by making the proposed changes.

YES: 5 NAY: 0 Motion Carried (494-01-21)

Regarding agenda item #11 to transfer funds from the Sewer and Complex accounts as needed for payroll, it was already approved during the financial report.

The CAO shared that she was misled in some areas regarding the change from Sage to QuickBooks in terms of bookkeeping for the St. Peter's Bay Sewer Commission. She has had great difficulty with the new accounting system for the sewer as it does not add interest automatically like Sage did. This is quite difficult to figure out as it is compounded

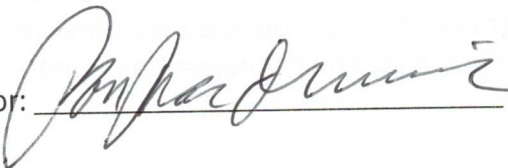
daily and based on how much is left owing and when payments were made, etc. The accountants at MRSB have agreed that it is cumbersome and time consuming and not working efficiently and offered different apps as an add on service. The mayor and council don't feel that this is a reasonable solution on the part of MRSB as they instructed the change of Sage to QuickBooks for the St. Peter's Bay Sewer Commission. This should not be costing the municipality more money and they feel that MRSB should come up with a better solution since this was a poor recommendation on their part. The CAO and the mayor will reach out to MRSB regarding this to try to find a solution.

The CAO shared a proposal from Island East Tourism Group to build an observation deck at the front of the St. Peter's VIC to overlook the bay as well as to collaborate with local craft beverage producers in the region to establish a retail outlet at the VIC. The mayor and council support these business ventures but reiterated that the Island East Tourism Group must go to the province for their building and service permits, not the municipality.

The Fire Department are requesting the support of the mayor and council to increase their fire dues. However, the Fire Department had agreed to complete a 10-year capital plan at the last council meeting they attended on April 18, 2024, and they haven't provided that yet. Once they can provide that for review the council will decide on whether or not they support this increase.

Adjournment

It was moved by Councilor J. MacKinnon and seconded by Councilor B. Milligan to adjourn the meeting at 9:38 pm. **YES: 5 NAY: 0 Motion Carried (495-01-21)**

Mayor:  CAO: 